# Title of Manuscript (Maximum 12 Words)

# Abstract

Abstract should be between 100-250 words. Abstract should reflect the main content of the manuscript. It should state clearly the main purpose of the manuscript and the main argument, describe the methodology (for empirical study), and highlight the main findings. Abstract should be accompanied by up to five keywords.

*Keywords: keyword1, keyword2, keyword3, keyword4, keyword5*

# Introduction

Research papers and theoretical papers should be between 4000-6000 words or a maximum of 20 pages. Project reviews, exhibition reviews and book reviews should be between 2000-3000 words. Academic design project should be between 3000-5000 words. Manuscript can be written in English or Indonesia (please see separate template for manuscript using Indonesian language). The use of the terms in other languages should be explained clearly with appropriate English translation.

Manuscript should be submitted in Microsoft Word document file format (.docx) with the file size no larger than 2 MB. Manuscript should be typed double-spaced, on A4 portrait document settings, left justified, with no special formatting. Author(s) are responsible to ensure that the manuscript does not contain any identification of the author(s), except on the Title Page (see separate template).

# Section

The paper should be organized into several sections (and sub sections if necessary). The titles of the sections should be in bold.

## Sub Sections

Sub sections should be used only when a section contains too many ideas that need to be organised into several sub sections. The titles of the sub sections should be in bold italic.

# Citation, Footnote and References

References should be listed at the end of document rather than as footnotes (Hollis, 2018). Footnotes should only be used for additional information to the text.[[1]](#footnote-1) The in-text references (Pimlott, 2016) and the reference list should adhere to the APA referencing system as the examples provided at the end of this template file. The citation and references to the authors' own work within the manuscript should be anonymised (Author, 2012).

# Figures and Tables

## Figures

Author(s) are required to obtain necessary permission for reproduction of any figures, tables or extracts from other copyrighted sources. All figures and tables should be included in the body text of the manuscript. To limit the file size, low resolution images could be used during the initial submission. When a manuscript is accepted for publication, the author(s) are required to supply all figures as separate .jpg files at 300 dpi (Figure 1). When the figures contain any texts, the texts should be in English with the reasonable size that allows for easy reading.

Figure 1. Caption of figure

## Tables

Tables should be presented as editable texts rather than as images. The tables should only use horizontal borders (Table 1). The texts in the tables should be in English with the reasonable size that allows for easy reading.

Table 1. Title of table

|  |  |  |
| --- | --- | --- |
| **Table Header 1** | **Table Header 2** | **Table Header 3** |
| Table content | Table content | Table content |
| Table content | Table content | Table content |
| Table content | Table content | Table content |

# References

Authors are suggested to use bibliography management tool such as Zotero or Mendeley. The following are some examples of reference formats using APA referencing system.

**Journal article**

Hollis, E. (2018). Unreliable guides: Introducing, mapping, and performing interior. *Interiority*, *1*(1), 21–35. <https://doi.org/10.7454/in.v1i1.6>

**Book**

Pallasmaa, J. (2012). *The eyes of the skin: Architecture and the senses*. West Sussex: John Wiley & Sons.

**Translated book**

Alberti, L. B. (1988). *On the art of building in ten books*. (J. Rykwert, N. Leach, R. Tavernor, Trans.). Cambridge, MA, London: The MIT Press. (Original work published 1485)

**Book chapter**

Meade, T. (2013). Interior design, a political discipline. In G. Brooker & S. Stone (Eds.), *The handbook of interior architecture and design* (pp. 394-403). London: Bloomsbury.

**Dissertation/Thesis**

Stafford, L. (2013). *The journey of becoming involved: The experience of participation in urban spaces by children with diverse mobility.*PhD thesis, Queensland University of Technology.

**Webpage**

Griffiths, S. (2017, October 30). *Now is not the time to be indulging in postmodern revivalism*. Retrieved from <https://www.dezeen.com/2017/10/30/sean-griffiths-fat-postmodern-revivalism-dangerous-times-opinion/>

**Artwork**

Ghirlandaio, D. (1480). *Saint Jerome in His Study* [Painting]. Retrieved from <https://commons.wikimedia.org/wiki/File:Domenico_ghirlandaio,_san_girolamo_01.jpg>

**Exhibition Catalogue**

Carey, J. (2017). *indeterminate duration*[Exhibition catalogue]. Melbourne: Neon Parlour.

1. Footnotes should not be used for references. Footnotes should only be used for additional information to the text. [↑](#footnote-ref-1)